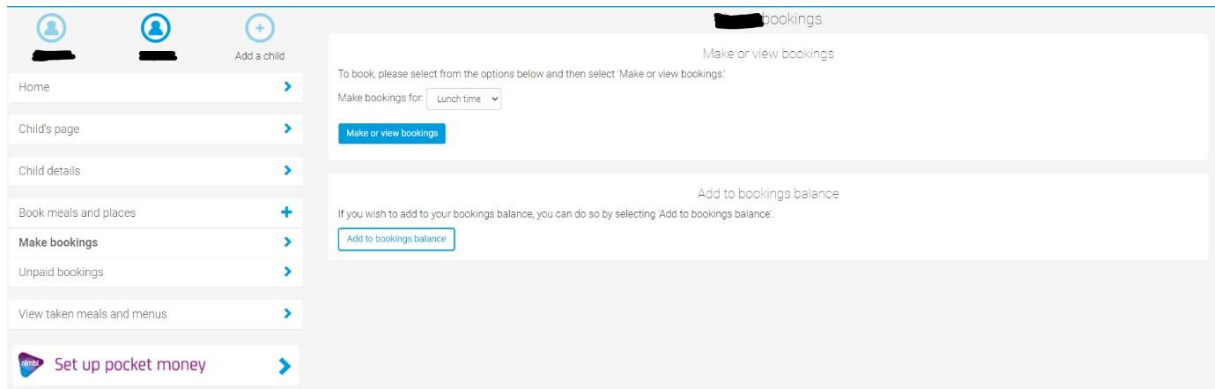


## How to make meal bookings

1. Go to [www.parentpay.com](http://www.parentpay.com) and log in
2. Select the child to make bookings for
3. From the home page select **Book Meals and places**



4. Select **Make or view bookings** for Lunch time
5. Select the week you wish to book meals for (dates will be along the top of the page)
7. You will then be presented with a booking screen

Monday 22	Tuesday 23	Wednesday 24	Thursday 25	Friday 26
Main Cheese & Onion Lattice Finger (v) Quorn Southern Style Burger (v) Jacket Potato with Beans Jacket Potato with Cheese Jacket Potato with Cheese & Beans Jacket Potato with Tuna Mayo Packed Lunch from Home	Main Pork Sausage & Yorkshire Pudding Cheese & Tomato Pasta Bake (v) Jacket Potato with Beans Jacket Potato with Cheese Jacket Potato with Cheese & Beans Jacket Potato with Tuna Mayo Packed Lunch from Home	Main Roast Chicken Vegan Meatballs (v) Jacket Potato with Beans Jacket Potato with Cheese Jacket Potato with Cheese & Beans Jacket Potato with Tuna Mayo Packed Lunch from Home	Main Keema Curry Margherita Pizza (v) Jacket Potato with Beans Jacket Potato with Cheese Jacket Potato with Cheese & Beans Jacket Potato with Tuna Mayo Packed Lunch from Home	Main Fish & Chips Veggie Sausage (v) Jacket Potato with Beans Jacket Potato with Cheese Jacket Potato with Cheese & Beans Jacket Potato with Tuna Mayo Packed Lunch from Home

8. Make the required bookings and ensure you click **Confirm** at the bottom of the page
9. You will be shown a message to say that your bookings have been saved successfully if you do need to pay. If payment is required, the below screen will be shown

Basket				Order summary	
Item	Total cost	Edit	Remove	Items:	
Adam - Bookable school meal	£9.20			Total:	£9.20
<span style="float: right;">50p</span>				<b>Pay by Parent Account credit:</b>	<b>-£0.00</b>
<a href="#">Tell me more</a> <span style="float: right;"><b>Add donation</b></span>				<b>Amount to pay:</b>	<b>£9.20</b>
Pay by					
<span style="background-color: yellow; padding: 5px;">&gt;&gt;&gt; Bank Transfer</span>					
<span style="background-color: #4a7ebb; color: white; padding: 5px;">&gt; VISA Checkout</span>					
<a href="#">Tell Me More</a>					
<a href="#">Other payment method</a>					
<a href="#">Continue shopping</a>					



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