

14<sup>th</sup> July 2025

Dear Parents / Carers

**School Lunch Charges from September 2025**

SIPS Catering have advised us that from September 2025, if you have ordered a school meal for your child and they do not attend that day (e.g. due to illness) , if the meal is not cancelled, you will still be charged.

Please ensure that if your child is not in and a choice has been made, you cancel it as soon as possible.

As the meal is not cancelled, the kitchen will cook according to total meals ordered. If your child is not in but their menu choice remains, the kitchen will cook it and therefore it will be considered as 'taken' and you will be charged accordingly.

Please see the attached on how to cancel a menu choice.

Any issues, please contact Mrs Bates in the school office.

Kind regards

Mrs C Sturmey  
Head Teacher

